

November 26, 2007

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met in special session Monday, November 26, 2007 at 3:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert. Youth Councilor Patsy Sandoval was out-of-town at a school sports event.

Staff members present were City Manager Linda Hall, Human Resource Officer Teresa Dutcher, Recreation Committee Spokesman Rick Rambo, Finance Director Dave Richmond, Public Works Superintendent Dave Bradshaw, Electric Superintendent Mike Charlo, Library Director Bob Jones, Fire Chief Shane Garner and Police Chief Doug Boedigheimer.

There were no citizens present.

There were no press members present.

FY2009 BUDGET PRIORITIES. City Manager Linda Hall asked department heads to present to the Council one or two top priorities for the budget period ending in 2009. Rick Rambo was also in attendance to discuss recommended top priorities from the Recreation Committee.

Electric Superintendent Mike Charlo discussed phase 2 of the Milton Hill Feeder 6 construction, Fire Chief Shane Garner discussed the fire department's SCBA (breathing apparatus) cylinders and their 40% replacement program by the year 2011. Chief Garner also discussed the 2013 FCC (Federal Communication Commission) narrow banding mandate which will require 23 pager or radio replacements. Finance Director Dave Richmond discussed updating the computer program Microsoft Office 2007 in 33 computers throughout city offices. Police Chief Boedigheimer discussed the possibility of hiring an additional full-time dispatcher to alleviate scheduling conflicts. Library Director Bob Jones discussed the payment of membership dues to LEO (Library of Eastern Oregon) as he stated the benefits of this organization well exceed the cost. Public Works Superintendent Dave Bradshaw discussed the purchase of a used Layton Box-paver for the street division, the South Main water main replacement for the water division, the farm well rehabilitation and auto start generator for the Wastewater division and a compactor for landfill operations in the Solid Waste division.

Each department head and Mr. Rambo presented their top capital budget priorities and these will be prioritized in regular session during the December 10th meeting.

The special session adjourned at 5:04 p.m., with no action being taken.

The Council of the City of Milton-Freewater met in regular session Monday, November 26, 2007 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert. Youth Councilor Patsy Sandoval was out-of-town at a school sports event.

Staff members present were City Manager Linda Hall, Human Resource Officer Teresa Dutcher and Finance Director Dave Richmond.

Citizens present were Merle Sherman, Darrell Hannan, Clive Keiser, Alan Davis, Leonard Brown, Jared Brown, Randall Montgomery, Todd Davis, Jay Rodighiero and members of the 2007 McLoughlin High School State Championship soccer team.

Press member present was Melanie Hall of the Valley Herald.

MAYOR'S PRESENTATION. Mayor Lewis Key presented a city plaque to the McLoughlin High School soccer team to recognize their 3rd consecutive year winning the state championship title. Mayor Key expressed the City's sincere appreciation for all of their hard work and how proud we are of all of them. WAY TO GO TEAM!!!

CONSENT CALENDAR ITEMS: The consent calendar items consist of minutes from the November 13, 2007 meeting and account payables. Councilor Kelley motioned to approve the consent calendar items. Councilor Humbert seconded the motion which passed unanimously.

NEW BUSINESS

RESOLUTION NO. 2067 AUTHORIZING SIGNATURE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). City Manager Linda Hall stated this was another step in a series of steps that will bring \$750,000 to our community to establish a revolving economic development loan fund for the City that will be tied to the creation of jobs. The loans will be available as "gap financing" for companies doing business in Milton-Freewater to make expansions to their current business and retain jobs or to recruit new businesses to the City. The first step of the process was permission to be a sponsor on an application submitted to the Oregon State Department of Community Development to apply for this money. The grant funds are difficult to receive so we are very pleased that our community has been awarded this grant. We now have the contract which is between the City and the State of Oregon and addresses the legal ramifications of sponsor for the grant, which means the City is the guarantor for performance measures put upon the City by the State of Oregon. The grant will be administered through Horizon Project, which is a local non-profit. There will be a contract between the City and Horizon Project at a later date, spelling out the terms of the administration of the grant.

Councilor Chesnut motioned to adopt Resolution No. 2067 Authorizing signature to the State of Oregon Community Development Block grant contract. Councilor Kelley seconded the motion which passed unanimously.

Mayor Key announced this was the opportunity for citizens to approach the Council with issues not on this agenda.

Clive Keiser, Oregon Extension Agent, asked the Council to co-adopt an ordinance with Umatilla County that would develop a Pest Control District. The county ordinance is in the process of passing, but is not adopted yet. Mr. Keiser said it had to go through two more public reviews, but wanted an approval by the Council to adopt the County's ordinance to include the City's jurisdiction. City Manager Linda Hall said she had spoken to Umatilla County Commissioners Dennis Doherty and Bill Hansell stating that the City was very supportive of this action, but hesitant to co-adopt a county ordinance if the funding mechanism for enforcement of the ordinance should fail. Ms. Hall said she was willing to present to the Council a resolution authorizing the County to act within the City's jurisdiction as per Umatilla County Ordinance number UC 2007-11, and that this would be done after the County ordinance had passed. She then asked Mr. Keiser if this action would be sufficient. He and other orchard representatives in the audience agreed it would be.

CITY MANAGER REPORT

City Manager Linda Hall reminded everyone about the Christmas Parade this coming Friday, November 30th. This begins at 7:00 p.m. with the Tree Lighting Ceremony on City Hall lawn at 7:45 p.m.

Ms. Hall said she would be spending more time than usual with the Horizon board while working through succession issues that the board is experiencing with the untimely passing of CEO Rick Currin. Ms. Hall offered her public condolences to the Currin family.

Ms. Hall announced she would be meeting with a representative from the USDA (United States Department of Agriculture) who may have grant opportunities.

COUNCIL ANNOUNCEMENTS

Councilor Irving said that in conjunction with the Christmas Parade and Tree Lighting Ceremony, several of the downtown businesses will be open additional hours to accommodate shoppers.

Councilor Lyon mentioned an article he had read in the League of Oregon Cities FOCUS publication regarding liability for inappropriate use of computers at work. Ms. Hall said the City has adopted a policy that dictates what employees can and cannot use on their computers during work hours and employees sign that they have received and read this policy and agree to abide by its terms. The public access computers in the library are more of a problem when trying to balance freedom of speech and civil liberties versus being offensive to others that share the library. The City has adopted a public computers access policy to address this issue.

There being no further business, the meeting was adjourned at 7:24 p.m.

Lewis S. Key, Mayor